

CAMBRIDGE UNIVERSITY RIDING CLUB

CODE OF CONDUCT

1. Name

The name of the society is Cambridge University Riding Club hereafter referred to as the Society. A Member of the Society is one who has paid membership fees to the Society, these are due annually. The Committee of the Society comprises elected Members and the Senior Treasurer.

2. Health and Safety Guidelines

Horse riding is a potentially hazardous hobby, and carelessness and irresponsible behaviour can lead to serious injury. It must be remembered at all times that horses and ponies are unpredictable animals with minds of their own and that they are much stronger than you. Therefore, to minimise the risks, Members of the Society must abide by the following conditions at all times when riding under the alias of the Society:

- a) Do not attempt to move anyone who has fallen from a horse and is unconscious or is unable to move. SEEK MEDICAL ASSISTANCE IMMEDIATELY. DO NOT REMOVE THEIR HARD HAT.
- b) A well fitting hard hat conforming to the current approved standard, BS EN1384, PAS015 or ASTM F1163, must be worn and the chin strap correctly adjusted and fastened at all times when mounted. [These can be hired from Haggis Farm, you must have your own for riding at Hilltop]
- c) Appropriate footwear with a smooth sole and small heel must be worn, trainers and Wellington boots are not suitable
- d) If a body protector is worn it should conform to BETA 2000 Level 3
- e) All instructions given by the instructor or committee members must be followed.
- f) Do not over-estimate your riding abilities. Tell the instructor, stables staff or a committee member if you have any doubts about what you have been asked to do or if you feel unsafe about doing it.
- g) Do not put your hand or wrist through the loop of your short whip.
- h) When mounted, try to be prepared for the unexpected. Horses by their nature are nervous animals, and can shy away from the smallest of objects
- i) Always dismount correctly and from the near side if possible.
- j) Do not let your horse get too close to other horses.
- k) Always be aware of other horses and riders in the arena at the same time as yourself and respond appropriately i.e. stop what you are doing if another horse becomes out of control or a rider falls from their horse.
- l) When working in open order be courteous to other riders and pass left shoulder to left shoulder.
- m) Never ride or handle horses under the influence of alcohol or drugs
- n) Always lead a horse or pony correctly with reins over head (unless martingale is worn), stirrup irons run up stirrup leathers and rider on near side (left) of horse.
- o) When handling horses (e.g. tacking, untacking, grooming) horses must be tied securely with quick release knot to loop of string (not directly to metal ring) in yard or securely shut in stable.
- p) Never crowd a horse in his stable, maximum of 2 people at a time.

Driving

- q) When being driven to an event by another Member of the club you must behave sensibly at all times in the car and obey the driver's instructions
- r) It is the driver's responsibility to ensure they have a valid UK driving license and appropriate insurance.
- s) Seat belts must be worn.

3. Insurance

- a) The Society is covered by the University's insurance policy for Public Liability in the event of personal injury or damage caused to property of third parties
- b) Members of the Society are not covered for personal injury or personal possessions

See <http://www.admin.cam.ac.uk/offices/insurance/guidance/students.html> for more details of the University's insurance.

4. Competency

The Society reserves the right to refuse admission to Society activities such as lessons and competitions based on the rider's ability. The Society will not let inexperienced riders take part in activities that the Committee does not consider appropriate for the rider's level of experience.

5. Disciplinary Procedure

Any Member who is found to be in breach of the conditions set out in this Code of Conduct may be expelled from the Society at the discretion of the Committee. Any Member who is found to have endangered themselves, those around them or the horses while acting under the alias of the Society may also be expelled from the Society at the discretion of the Committee.

6. Complaints Procedure

In the first instance all complaints regarding Health and Safety should be brought to the attention of the Committee by e-mailing c.u.riding@sport.cam.ac.uk. If this is not appropriate i.e. your complaint is about a member of the Committee, then you should contact the Society's Senior Treasurer Dr. Fran Henson e-mail: fmdh1@cam.ac.uk. If you are still not satisfied with the response you have received you should then contact the University Junior Proctor e-mail: junior.proctor@cam.ac.uk.

If your complaint is regarding either of the riding establishments used by the Society then you should contact the one of the following:

- Complaints regarding Haggis Farm Riding School should be directed to The British Horse Society, Stoneleigh Deer Park, Kenilworth, Warwickshire, CV8 2XZ. Tel. 08701 202244. Or to Cambridge City Council (see below). Haggis Farm is an approved BHS riding establishment.
- Complaints regarding Hilltop Equestrian Centre should be directed to Cambridge City Council, Environmental Health and Waste Strategy, Mandela House, 4 Regent Street, Cambridge, CB2 1BY. Tel. 01223 457890

The Committee should still be contacted first.